

2025 One Stop Operator Procurement

Request for Proposal

Release Date: March 10, 2025

Proposals Due: April 11, 2025

The Request for Proposal (RFP) issued by LWIB Area 15 seeks qualified entities to serve as the One-Stop Operator for the local workforce system, under the WIOA framework, with the contract running from July 1, 2025, to June 30, 2029. It emphasizes a competitive procurement process to select an organization that will coordinate and manage the delivery of employment and training services across multiple counties, including Fulton, Marshall, Mason, McLean, Peoria, Stark, Tazewell, and Woodford. Respondents must demonstrate experience in managing workforce centers, working with community partners, and engaging with employers and job seekers, while providing a detailed project approach, budget, and partnership plan. The scope includes service coordination, facility management, staffing, and ensuring effective referral processes. Applications must adhere to specific formatting and include comprehensive attachments such as a proposal cover sheet, budget summary, certifications, resumes, and references. Evaluation criteria prioritize project approach (40 points), experience (30 points), partnerships and communication (15 points), budget reasonableness (20 points), and in-kind resource contributions (up to 15 points). The procurement timeline begins with the RFP release on March 10, 2025, with submissions due by April 11, 2025. The process includes an appeal mechanism for unsuccessful applicants and emphasizes adherence to federal, state, and LWIB policies, including non-discrimination, confidentiality, and fiscal responsibility. The awarded organization will enter into a formal agreement covering service scope, costs, and compliance, and will be responsible for invoicing, record-keeping, and participating in monitoring and evaluation activities.

List of Entities Submitting Bids/Proposals

- LWIA 15 Consortium of Career Link, Illinois Central College Adult Education, Illinois Department of Employment Security, and Illinois Department of Human Services Division of Vocational Rehabilitation

Abstract of Bids/Proposals

LWIA 15 Consortium of Career Link, Illinois Central College Adult Education, Illinois Department of Employment Security, and Illinois Department of Human Services Division of Vocational Rehabilitation

The LWIA 15 One-Stop Operator Proposal outlines a strategic partnership among Career Link, IDES, Illinois Central College Adult Education, and DRS, forming a cohesive consortium to serve the region's workforce development needs under WIOA. The proposal emphasizes a division of responsibilities: Career Link leading coordination efforts, IDES managing facility operations, Adult Education focusing on customer satisfaction, and DRS ensuring accessibility compliance. A dedicated part-time One-Stop Operator Manager will facilitate service integration, oversee communication, and promote efficient referral systems across partner agencies, with regular inter-agency meetings to ensure ongoing collaboration. The agencies' extensive experience in workforce development, demonstrated through longstanding partnerships and regional service delivery, underpins confidence in their capability to

operate a stable, customer-driven system. The proposal details operational approaches, service delivery strategies, and a budget allocation of \$30,000 for the Manager position, highlighting a commitment to effective coordination, continuous improvement, and compliance with federal and state regulations. Additionally, the proposal underscores regional partnerships, employer engagement initiatives, and efforts to enhance access and customer satisfaction, positioning LWIA 15 to strengthen workforce services and meet community and business needs efficiently.

Selected Youth Providers

Selected Youth Providers	Total Awards	Duration of Contracts
LWIA 15 Consortium of Career Link, Illinois Central College Adult Education, Illinois Department of Employment Security, and Illinois Department of Human Services Division of Vocational Rehabilitation	\$30,000	Initial contract period July 1, 2025 to June 30, 2029.